



## CALL FOR APPLICATIONS

### Open to External Candidates

Reference No : **IOMTJK/2021/04(C)**  
Position Title : **Financial Education Consultant**  
Duty Station : **Dushanbe, Tajikistan**  
Classification : **Consultancy contract**  
Estimated Start Date : **March 1, 2022**

Closing Date : **February 23, 2022**

**Nature of the consultancy:** Provision of support to the International Organization for Migration (IOM) Tajikistan with organization and conducting of financial literacy interventions in Kulob and Dusti district of Khatlon Oblast as well as National Bank of Tajikistan (NBT) with financial literacy efforts in the country

**Project to which the Consultancy is contributing:** The joint UN project for the Migration Multi Partner Trust Fund (MMPTF), "Empowerment of Families Left Behind for Improved Migration Outcomes", implemented by IOM, FAO, UNICEF and UN WOMEN.

#### **Tasks to be performed under this contract:**

1. Provide assistance to MMPTF Project Coordinator with running of financial literacy interventions in two target districts of Khatlon Oblast;
2. Prepare printing materials (leaflets and brochures) to improve saving habits and money management overall;
3. Arrange and host community consultations among community leaders, association of farmers and females left behind in two target districts to introduce with financial products available in the community;
4. Arrange a workshop in Dushanbe to bring all government stakeholders to discuss financial products for vulnerable groups of population;
5. Develop a module on financial literacy to be incorporated in the Pre-departure Orientation (PDO) Center's package as well as related materials to be shared with families of prospective migrants;
6. Train, at least, one institution offering PDO services to migrants, including on financial literacy and the related materials for families;
7. Provide assistance in measuring the impact of the financial literacy module through an impact evaluation in the country;
8. Facilitate the engagement with credit organizations to develop and market special

- products for migrants and their families;
9. Provide a monthly narrative report to IOM Tajikistan to report progress, challenge and lessons learned at the end of each month;
  10. Develop and distribute materials, press releases and articles on financial literacy through the media;
  11. Prepare and hold educational events, trainings and seminars;
  12. Perform additional tasks requested by the management of the NBT.

**Realistic delivery dates and details as to how the work must be delivered:**

The assignment is expected to be completed over 11 months from the date of contract, from March 1, 2022 until January 31, 2023.

13. Developed leaflets/brochures on financial literacy and financial products;
14. Organized and run two big awareness raising campaigns dedicated to “Money Day” and “Remittances Day” in two target districts;
15. Arranged and conducted two community consultations on financial products for community members, including females left behind;
16. Organized and conducted a workshop in Dushanbe on financial products for vulnerable groups;
17. Developed a module on financial literacy to be incorporated in the Pre-departure Orientation (PDO) Centre’s package and trained at least one institution providing PDO services to migrants;
18. Facilitated engagement with credit organizations to develop and market special products for migrants and their families;
19. Submitted a monthly report to IOM Tajikistan during 11 months.

**Modality:**

The Consultant will be embedded in the Unit “Protection of Consumers Rights of Financial Services” of NBT.

**Required qualifications/ skills**

Qualification requirements:

- Higher education on Economics / journalism;
- At least 3 years of work experience (preferably in the field of PR);
- Sufficient knowledge and possession of information regarding the consumers protection in the area of financial services;
- Fluency in Tajik (both written and verbal), English and Russian;
- Experience in conducting of trainings (especially on financial literacy);
- Experience on community engagement (conducting explanatory work);
- Communication and presentation skills;
- Ability to work in projects;
- Sufficient computer skills (MS Office, work in Adobe Acrobat and Photoshop is given advantage)
- Creative thinking, stress resilient, good writing skills, ability to work in team

***How to apply:***

Interested candidates are invited to submit their application – Cover Letter, Curriculum Vitae (CV) and remuneration expectations in English by February 23, 2022, 23:59h local time at the latest to [applications.tj@iom.int](mailto:applications.tj@iom.int) referring to this advertisement.

Only shortlisted candidates will be contacted.

***Posting period:***

From 10.02.2022 to 23.02.2022